



Intern

If you are an enthusiastic achiever, enjoy handling multiple projects at once, thrive on teamwork, and enjoy working in a challenging environment, then you should consider joining Go4Venture.

Role

- The role is a 6 month internship which will provide an excellent opportunity to gain experience in the corporate finance / venture capital sector. The core function is to provide day-to-day research and analytical support to the team, but you will also be expected to provide support in other areas including marketing, administration and IT.

Candidate

- Undertaking research tasks for the Go4Venture team, including aggregation of qualitative and quantitative data on companies and market sectors from a range of sources including specialist databases, internal data libraries and the internet.
- Accurate analysis and presentation of data using Excel, PowerPoint and other desktop applications.
- Provision of support for marketing initiatives such as press releases, mail-outs and marketing presentations.
- Ad hoc administrative and IT support.

General Characteristics

Successful candidates will possess the following skills:

- Strong computer literacy, ideally with good general IT knowledge and an interest in the technology sector.
- Strong Excel skills and experience with spreadsheet modelling and data analysis.
- Strong internet research skills, familiarity with HTML and web site design an advantage.
- Fluency in written and spoken English (working language). An additional language, especially French or German, is an advantage.
- Ability to present outputs in a consistent and accurate manner.
- Ability to work effectively under time pressure.
- Ability to work autonomously while knowing when to ask for guidance.

Please send CV and motivation letter to:

Friederike Humphrey, Office Manager

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